



VENDOR APPLICATION

Callander's Annual

FunFest & Canada Day Celebration

Saturday, June 24, 2023

Centennial Park & Callander Community Centre

1 CONTACT INFORMATION – *for contact on parade day in case of changes*

ORGANIZATION NAME: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

CITY: _____ POSTAL CODE: _____

TELEPHONE: _____ CELL: _____

E-MAIL: _____ WEBSITE: _____

2 VENDOR CATEGORY

(Vendor fees as per By-law). (Internal note: ADMIN Misc. FunFest).

- Handmade Products/Artisan Vendor (\$30 + HST, 10 a.m. to 3 p.m.) (10 x 10 tent/space)
- Snack and/or Refreshment Vehicle (\$30 + HST, 12 p.m. to 3 p.m.*) (10 x 10 tent/space)
** Can stay until 10 pm if fireworks take place as planned, if desired.*
- Community Group (Free, 10 a.m. to 3 p.m.) (10 x 10 tent/space)

Note: All festivities will take place at Centennial Park.

Rain Plan - If there is rain, we will relocate to Bill Barber Arena (covered outdoor rink) at the Callander Community Centre, 1984 Swale St. Callander. Rain plan is to be determined.

3 INSURANCE

Insurance will be covered by the Municipality of Callander. You will be contacted if special insurance is required.

4 PAYMENT AND TERMS

- Full payment must be received with registration. There will be no refund in case of cancellation.
- Cash, cheque or debit payments will be accepted at the Callander Municipal Office 280 Main St North Callander between 8:30 am – 4:30 pm Monday – Friday (Excluding Statutory Holidays).
- Applications will be reviewed by vendor coordinators. Successful applicants will be notified promptly.
- The Municipality of Callander is not liable for damages to displays.
- Vendors are responsible for any tables, chairs, garbage bins and coverage from the weather they may need.
- Vendor layout maps and parking instructions will be sent to you five days before the event.
- Vendors are permitted to begin set up at 9:00 am and are requested to stay for the duration of the event.
- Centennial Park vendors: All vehicles must be removed by 10:30 am, to leave room for the FunFest Parade.

5 BUSINESS DESCRIPTION

Please indicate the nature of your business and any other relevant information: _____

6 PRODUCT DESCRIPTION

a) Please provide a list of the kind of products you wish to sell and the prices. Feel free to provide photographs.

PRODUCT	PRICE	DESCRIPTION

b) Are you planning to use a generator? Yes No

7 FOOD VENDORS - Please provide details regarding food preparation, power source, size of vehicle and other relevant information:

8 HEALTH UNIT APPROVAL

ALL VENDORS SELLING FOOD ITEMS MUST PRESENT A HEALTH UNIT APPROVAL BEFORE THE EVENT.

Please contact the North Bay Parry Sound District Health Unit at 705-474-1400. An application form is available at the Health Unit's website. The letter/approved Health Unit form must be displayed within your unit during the event. Failure to do so will result in the removal of your unit.

9 GARBAGE

We ask all vendors to assist with keeping their booth space and surrounding area clean and tidy, to facilitate a professional-looking show. We also encourage vendors to minimize packaging of products that generate waste. Please discard all garbage in available bins upon completion of the event.

10 NO VEHICLES ON GRASS

11 FUNFEST CONTACT

Events Committee: events@callander.ca

12 SIGNATURE

Your name (please print)

Signature

Date

Please retain a copy of this application for your records.